

## **Privacy Statement**

Tesla Networks B.V.B.A. processes personal information in compliance with this privacy statement. For further information, questions or comments on our privacy policy, please contact Jozef De Ryck, Head of Finance and Administration ([jos.deryck@teslanetworks.com](mailto:jos.deryck@teslanetworks.com)).

### **Purposes of the processing**

Tesla Networks B.V.B.A. collects and processes customers' and prospects personal data for customer and order management (customer administration, order/delivery follow-up, invoicing, solvency follow-up and the sending of marketing and personalised advertising).

Furthermore Tesla Networks B.V.B.A. collects and processes suppliers' personal data for suppliers accountancy (purchase policy, payment follow-up, order/delivery follow-up, social and fiscal debts).

### **Legal foundation for the processing**

Personal data is processed based on Article 6.1. (b: required for the implementation of an agreement – c: required for legal obligation) of the General Data Protection Act.

### **Transfer to third parties**

If required to achieve the set purposes, the customers' / suppliers' personal data will be shared with other companies (Accounting office, Administration software company) within the European Economic Area.

Tesla Networks B.V.B.A. guarantees that these recipients will take the necessary technical and organisational measures for the protection of personal data.

### **Retention period**

Personal data processed for customer / supplier management will be stored for the time necessary to satisfy legal requirements (7 year – fiscal liability).

### **Right to inspection, improvement, deletion, limitation, objection and transferability of personal data**

The customer / supplier has at all times the right to inspect their personal data and can have it improved/improve it should it be incorrect or incomplete, have it removed if not inconsistent with

legal obligations, limit its processing an object to processing of their personal data based on Article 6.1 (f).

Furthermore, the customer / supplier is entitled to obtain a copy (in a structured, standard and mechanically readable form) of their personal data and to have said personal data forwarded to another company.

In order to exercise the aforementioned rights, the customer / supplier is requested to send an e-mail to the following address: [jos.deryck@teslanetworks.com](mailto:jos.deryck@teslanetworks.com).

### **Direct marketing**

The customer / supplier is entitled to object free of charge to the processing of any processing of their personal data aimed at direct marketing.

### **Complaint**

The customer / supplier has the right to file a complaint with the Belgian Privacy Protection Commission (Drukpersstraat 35, 1000 Brussels, Belgium – [commission@privacycommission.be](mailto:commission@privacycommission.be)).